



## Waitlist and Pre-Application Procedure

Thank you for your interest in joining the St. Joe Farmers Market! Due to limited event space, we are not able to accommodate all vendor inquiries. We reserve the right to choose new vendors based on market needs. Filling out the waitlist does not guarantee acceptance into the market however, we will keep your information on file and encourage you to check in periodically.

**Categories that already have multiple vendors:** Bakery Items, Cut Flowers / Perennials, Wine Sampling, Coffee.

**What we do not allow:** Including but not limited to: Crafts, Information Booths, Mass Produced Items, and Food Trucks (there is no parking in Lake Bluff Park and we do not control the street parking).

**General market info:** Please review the "Rules & Regulations" document to get an idea of the market mechanics.

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**Waitlist Procedure:** Please complete the bottom portion of this form and return it to St. Joseph Today:  
**301 State St., St. Joseph, MI 49085 | 269-985-1111 | daniele@stjoetoday.com**

Name: \_\_\_\_\_

Farm/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ : \_\_\_\_\_ : \_\_\_\_\_

Primary products: \_\_\_\_\_

How long have you been in business? \_\_\_\_\_

Describe your farm/kitchen/production space (licensed/certifications etc.):

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# St. Joseph Farmers Market

## *Rules and Regulations*

Memorial Day Weekend – Mid October | Lake Bluff Park, Downtown St. Joseph  
Saturdays: 9:00am – 2:00pm

**Products:** All produce must be farm or home grown. Any bottled, prepared or packaged foods should be produced in a licensed kitchen, if applicable. **All packaged products must be labeled.** Products shall not be resold from another farm, wholesale market or store; vendors may only sell produce grown on their premises. All booths must have a food product as their primary offering. **Crafts, informational, homemade or mass produced products are not accepted. Craft vendors please reference the Lake Bluff Artisan Faire.** St. Joseph Today reserves the right to ask a vendor to remove merchandise from their booth that does not adhere to these guidelines. Failure to comply with Michigan Department of Agriculture AND/OR Berrien County Health Department regulations may result in expulsion from the market without refund.

**Display:** The display of products must be clean, organized, well merchandised (with prices) and visibly neat. St. Joseph Today reserves the right to require a clean and professional presentation. Please **do not** display merchandise on any historic monuments, plants, benches or permanent signs. St. Joseph Today requests that vendors refrain from smoking while in the immediate market area.

**Market Location & Hours:** The market is located in Lake Bluff Park on Lake Boulevard between Broad and Elm Streets in downtown St. Joseph. Set-up can begin at 7:00am. The Saturday market runs from 9:00am-2:00pm. All vendors must vacate their booth by 3:00pm.

**Booth Information:** Booth spaces have approximately 12' of sidewalk frontage and are located on grass. Vendors must provide their own tables, tents, chairs. Tents must be well anchored, as this is an open-air market that takes place rain or shine. Booths will be marked and hash marks applied for perimeters. Electrical outlets are available throughout the market area, but NOT guaranteed to be in or near your space.

**Load In / Out:** While loading in and out please be respectful of pedestrians. Parking and/or driving on the sidewalks/grass is prohibited. Vendors are responsible for removal of all boxes, trash, etc. All vendors must vacate Lake Bluff Park by 3:00pm. Double parking on Lake Boulevard is not permitted and subject to fines.

**Liability:** St. Joseph Today and the City of St. Joseph accept no responsibility for loss, damage or theft of merchandise or personal belongings.

**Cancellations:** Fees are non-refundable due to cancellations, no-shows, or weather.

**Fees:** \$375 for a season pass. Returning vendors will get first right of refusal.

**Parking:** Each booth is allowed up to two (2) parking spaces along Lake Boulevard and will be given out on the first market day. Parking passes must be placed in the driver's side windshield. Please park with your windshield facing Lake Boulevard. Additional vehicles must be moved to an all day parking lot (please note the hour limit of the lot – hourly lots are subject to tickets). Please be respectful of other vendors. **These spaces are not reserved by booth and are on a first-come, first-serve basis. Vehicles that lack a parking pass will be subject to towing by the St. Joseph City Department of Public Safety. Double parking on Lake Boulevard is not permitted and subject to fines.**

